



Rutland County Council

Catmose, Oakham, Rutland, LE15 6HP

Telephone 01572 722577 Email: governance@rutland.gov.uk

Ladies and Gentlemen,

A meeting of the **SCHOOLS' FORUM** will be held in the Council Chamber, Catmose, Oakham, Rutland, LE15 6HP on **Thursday, 15th September, 2022** commencing at **4.00 pm** when it is hoped you will be able to attend.

Yours faithfully

Mark Andrews
Chief Executive

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. A protocol on this facility is available at www.rutland.gov.uk/my-council/have-your-say/

Although social distancing requirements have been lifted there is still limited available seating for members of the public. If you would like to reserve a seat, please contact the Governance Team at governance@rutland.gov.uk. The meeting will also be available for listening live on Zoom using the following link: <https://us06web.zoom.us/j/87369576044>

A G E N D A

1) WELCOME AND APOLOGIES

2) MINUTES AND ACTIONS FROM THE PREVIOUS MEETING

To confirm the minutes and update the actions of the meeting of the Schools' Forum held on the 30th June 2022

SUMMARY OF ACTIONS FROM THE PREVIOUS MEETING

No.	Ref.	Action	Person
1.	4	It was agreed that the Schools' Forum would receive a report in September 2022 on: <ul style="list-style-type: none">○ Nurture Hub and Practice A report exploring how additional funding could accelerate practice.○ EHCP Proposal for Banding	Bernadette Caffrey

		A report and a presentation from the Sector Led Task and Finish Group	
2.	5	Andrew Merry to discuss the proposed new formula for the High Needs Funding with Dawn Godfrey and Bernadette Caffrey.	Andrew Merry
3.	11	Jane Narey to send out the tracked changes version of the updated Rutland Schools' Forum Constitution to members for their attention.	Jane Narey

(Pages 7 - 14)

3) ANNUAL ELECTION OF CHAIR AND VICE CHAIR

To approve the annual election of Chair and Vice Chair
[ITEM FOR DECISION]

(5 MINUTES)

4) ANNUAL REVIEW OF THE CONSTITUTION AND RULES OF CONDUCT

To receive the final version for approval from Gill Curtis, Head of Learning and Skills.
[ITEM FOR DECISION]

(5 MINUTES)

(Pages 15 - 32)

5) FINANCE UPDATE

To receive a report from Andrew Merry, Finance Manager.
[ITEM FOR INFORMATION]

(5 MINUTES)

(Pages 33 - 34)

a) SCHOOLS' BUDGET 2023-2024

To receive the forecast details for the 2023-2024 schools' budget and a request for a 0.5% transfer between the School Block and the High Needs Block.
[ITEM FOR DECISION]

(5 MINUTES)

6) SEND RECOVERY PLAN

To receive a report from Louise Crookenden-Johnson, SEND Capital Programme Manager
[ITEM FOR INFORMATION]

(5 MINUTES)

(Pages 35 - 40)

7) NURTURE HUB AND PRACTICE

To receive a report from Louise Crookenden-Johnson and Sharon Milner exploring how additional funding could accelerate practice.

[ITEM FOR DISCUSSION]

(10 MINUTES)

(Pages 41 - 46)

8) EHCP PROPOSAL FOR BANDING

To receive an update from Helen Chester, Service Manager - SEND and Inclusion on behalf of the Sector Led Task and Finish Group.

[ITEM FOR DISCUSSION]

(10 MINUTES)

9) HOMES FOR UKRAINE (H4U)

To receive an update from Gill Curtis, Head of Learning and Skills on the following:

a) H4U Working Group

b) Funding for Ukrainian children who have entered England via the H4U scheme

[ITEM FOR INFORMATION]

(10 MINUTES)

(Pages 47 - 48)

10) EARLY YEARS WORKING GROUP

To receive an update from Mrs K Pullan or Mrs J Ward, representatives of the Private, Voluntary and Independent (PVI) Early Years.

[ITEM FOR INFORMATION]

(5 MINUTES)

11) PUPIL PLACE PLANNING

To receive an update on pupil place planning from Gill Curtis, Head of Learning and Skills

[ITEM FOR INFORMATION]

(5 MINUTES)

12) FORWARD PLAN FOR 2022/23

To review and approve the proposed Forward Plan

[ITEM FOR INFORMATION]

(5 MINUTES)

(Pages 49 - 50)

13) ANY URGENT BUSINESS

(5 MINUTES FOR FINAL AGENDA ITEMS)

14) MEETING DATES

- Thursday, 8th December 2022, 4.00 – 5.30 p.m. in the Council Chamber and via Zoom - <https://us06web.zoom.us/j/83680892433>
- Thursday, 16th March 2023, 4.00 – 5.30 p.m. via Zoom - <https://us06web.zoom.us/j/81436021541>
- Thursday, 22nd June 2023, 4.00 – 5.30 p.m. via Zoom - <https://us06web.zoom.us/j/86101580093>

The School and Early Years Finance (England) Regulations 2021 amended The Schools Forums (England) (Coronavirus) (Amendment) Regulations 2020 to make permanent provisions to enable schools' forum meetings to be held remotely. This includes (but is not limited to) telephone conferencing, video conferencing, live webcast and live interactive streaming. Where a schools' forum decides to hold a public meeting by remote means only, the forum should provide support or make alternative arrangements so that any interested parties who do not have telephone or online access can attend virtual meetings.

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DISTRIBUTION

MEMBERS OF THE SCHOOLS' FORUM:

Name	Representing
Mr B Solly (CHAIR)	Academies
Mrs A Chambers	Academies
Mr S Cox (VICE CHAIR)	Special Schools
Mr P French	Dioceses
Mr J Harrison	Post 16 Provision
Mrs S Milner	Academies
Mr G Morphus	Trade Unions
Mrs K Pullan	Private, Voluntary & Independent (PVI) Early Years
Mr C Smith	Academies
Mrs F Wilce	Maintained Schools
Mr S Williams	Academies
VACANT	Academies (Governors)

DEPUTIES:

Name	Representing
Mr A Menzies	Dioceses
Mrs K Smith	Special Schools
Mrs J Ward	Private, Voluntary & Independent (PVI) Early Years
VACANT	Trade Unions

VACANT	Academies
VACANT	Post 16 Provision
VACANT	Maintained Schools
VACANT	Academies (Governors)

OFFICERS:

Dawn Godfrey	Strategic Director of Children and Families (DCS), RCC
Gill Curtis	Head of Learning and Skills, RCC
Bernadette Caffrey	Head of Early Help, SEND and Inclusion, RCC
Andrew Merry	Finance Manager, RCC
Louise Crookenden- Johnson	SEND Capital Programme Manager, RCC
Jane Narey (CLERK)	Scrutiny Officer

ATTENDEES:

Councillor D Wilby	Portfolio Holder for Education and Children's Services
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